

## STANDARD ADMINISTRATIVE PROCEDURE

### 13.03.99.M0.03 Non-resident Tuition Waiver for Competitive Scholarship Recipients

*Approved November 1, 1997*

*Revised March 12, 2001*

*Revised April 9, 2008*

*Revised October 12, 2011*

*Revised September 30, 2013*

*Revised October 30, 2014*

*Revised June 9, 2017*

*Revised February 20, 2018*

*Next Scheduled Review: February 20, 2023*

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#### SAP Statement

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This SAP provides the guidelines under which recipients of competitive scholarships may receive a non-resident tuition waiver. The procedure notes the authority of who may determine eligibility and circumstances/timing which impact the awarding of this waiver.

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#### Official SAP

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#### 1. GENERAL

- 1.1 A non-resident student who holds a competitive University scholarship of a minimum specified dollar amount for the academic year or summer for which the student is enrolled may be entitled to pay the fees and charges required of Texas residents without regard to the length of time the student has resided in Texas. The student must have competed with other students, including Texas residents, for the scholarship and the scholarship must be awarded by a college, department, scholarship committee, or University representative officially recognized by the University.
- 1.2 In accordance with Texas Education Code 54.213, the total number of students paying resident tuition under this section for a particular semester may not exceed five percent of the total number of students registered at the institution for the same semester of the preceding academic year.

- 1.3 In order to qualify for the non-resident tuition waiver for competitive scholarships, recipients must be fully-admitted, degree-seeking students at Texas A&M University, Texas A&M University at Galveston, the Texas A&M University Health Science Center, or a member of an approved program (i.e. Research Experiences for Undergraduates).

## 2. GUIDELINES

- 2.1 The University Scholarship Committee is designated as the executive agency of the University in matters related to scholarships and awards and further recognizes scholarship committees at each branch campus, major units, and within all colleges and schools of the University. Non-resident students qualifying for the competitive scholarship tuition waiver must be selected to receive a scholarship(s) by a scholarship awarding unit recognized by the University Scholarship Committee. An outside donor may be consulted for input by the college or department scholarship committee but the outside donor may not make the final selection/decision on the recipient.
- 2.3 Scholarship funds qualifying eligible students for the non-resident tuition waiver must be made available to both Texas residents and non-residents, permitting equal consideration and competition. Awarding units must document intent to administer scholarship accounts in a manner that may qualify a recipient for the non-resident tuition waiver with the Office of Scholarships & Financial Aid. Documentation and certification of fund administration may be provided through the Request for New Scholarship FAMIS/Account and/or Compass Fund Code Form or a Correction Form for Scholarship/Fellowship Account Set-up. Scholarships that require recipients be from a specific high school, county, state, or country do not qualify for a non-resident tuition waiver.
- 2.4 Scholarships & Financial Aid verifies recipient Selective Service registration or eligible exemption each academic year in compliance with Texas Higher Education Coordinating Board (THECB) Rule 21.2263.
- 2.5 Scholarships & Financial Aid coordinates the application of eligible non-resident tuition waivers to student accounts through and with Student Business Services.
- 2.6 Competitive scholarships meeting at least the minimum dollar requirement may exempt the recipients from paying non-resident tuition for the semester in which the scholarship is first paid and each semester after within the same academic year. Waivers cannot be applied retroactively.
- 2.7 The waiver of non-resident tuition shall be for the same academic year as that of the competitive scholarship. If a competitive scholarship is canceled or reduced below the requisite minimum award for the academic year, the

student may lose eligibility for this waiver. In such case, the waiver will cease at the end of the enrollment period in which the scholarship is terminated, reduced, or the student does not otherwise meet the eligibility requirements for the waiver. The student will be required to pay non-resident tuition beginning with the next enrollment period. It is the responsibility of the awarding unit to inform the student of his/her loss of eligibility for the non-resident tuition waiver resulting from the scholarship reduction or cancellation.

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**Contact Office**

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