

# STANDARD ADMINISTRATIVE PROCEDURE

## 51.04.01.M0.01 Delegation of Authority on Construction Projects

*Approved April 30, 1996*

*Revised November 11, 1999*

*Revised September 12, 2013*

*Revised November 26, 2013*

*Next scheduled review November 26, 2018*

---

### Procedure Statement

---

System Policy 51.04 establishes authority to approve construction projects and defines “major projects” and “minor projects” based upon respective cost of the project. Major projects of \$10,000,000 or more are administered by the System Office of Facilities Planning and Coordination. Authority is delegated to the respective System members for administration of major projects less than \$10,000,000 and any minor projects. This procedure serves to establish the delegation of authority for Texas A&M University.

---

### Definitions

---

For purposes of this procedure, “Project” is defined as 1) new construction of buildings, facilities or other permanent improvements and/or 2) the repair renovation or rehabilitation of existing buildings, facilities or permanent improvement \$10,000,000 or less.

---

### Official Procedure/ Responsibilities/ Process

---

- 1 This delegation of authority pertains to administration of Projects only and supersedes all related existing delegations of authority.
2. The President of Texas A&M University delegates to the Vice President for Finance and Administration the authority to administer Projects or request System Facilities and Planning administer any such Project. This authority may not be re-delegated, except as provided in section 3 below.
3. The Vice President for Finance and Administration may delegate authority for Projects less than \$4,000,000.
  - 3.1 This authority applies to Projects using funds available to the University including System funds (i.e., Available University Fund, Permanent University Fund Debt

Proceeds, Revenue Finance System Debt Proceeds, and Special Mineral Income Fund) previously appropriated by the Chancellor.

4. Actions taken under these re-delegated authorities will be on approved System forms.

---

**Related Statutes, Policies, or Requirements**

---

Supplements [System Policy 51.04](#), [System Regulation 51.04.01](#), [System Policy 25.07](#)

---

**Contact Office**

---

Department of Contract Administration  
979.845.0099